

**BUCHANAN DEVELOPMENT ORGANIZATION  
BOARD OF DIRECTORS MEETING MINUTES  
Wednesday September 20, 2023  
Buchanan Area Senior Center - Sunroom | 6:30 p.m.**

1. Call to Order: 6:39 pm
2. Approval of Agenda – Wednesday 20, 2023: Houser made the motion to approve the agenda, Tuite approved the motion, Dippo seconded, vote was unanimous approval.
3. Public Comment - Agenda Items Only (3-Minute Limit) No comments
4. Approval of Minutes – Tuite made the motion to approve the minutes, Garry seconded, unanimous approval.

a. July 19, 2023

2. Review Financials: John Shaver is absent but Regal reported there was no banking activity except receipt of grant funds of \$7500 from the Upton Foundation

3. Board Membership

a. Acceptance of New Members – None

a. Acceptance of Member Terminations– Monroe Lamay (See Letter Below)

Dear Ashley,

I am sorry to inform you that I will be resigning from my position as board member on LiveBuchanan. I know I haven't been here long and have not been able to contribute as much as I hoped. Unfortunately, my life has taken a different direction than expected and I find myself terribly busy with personal things. I would like to say that this is truly one of the strongest boards I've worked on and fastest growing entity in Buchanan. You should all be very proud of what you have accomplished up till now and what is yet to come. I truly appreciate the opportunity and will always continue to be one of your biggest fan and supporter.

With much respect,

Monroe

Dippo made a motion to accept Lemay resignation, Houser seconded, unanimous approval.

4. Unfinished Business

a. Business Incubator Opening: Board discussed the costs of the outdoor and indoor furniture to furnish the incubator and the exterior signage (brick wrap and window decals). We are not eligible for facade grant because we are not the building owner, and the Rowlands have already received facade grant funds. Next step is interior painting and Houser made the motion to give Ashley the authority to choose a painting partner for the interior paint work at 101 Days Ave not to exceed \$ 6,000.00. Tuite seconded, unanimous approval.

Another motion was made to allow Ashley to pursue the conversation with Divine Dough (donuts) as a possible new vender in the incubator space. Dippo seconded, Houser opposed, but all remaining approved.

5. New Business

a. Main Street Application: Ashley and the board set up a time to meet with the Main Street Manager from downtown Lansing. She will visit with the incubator participants to field questions, give advice and then meet with any board members who are available following that. Date was set for Wednesday Sept 27th.

6. Communications: None

7. Public Comment - Non-Agenda Items Only (3-Minute Limit) None

8. Board Comments None

9. Adjournment : 8:05 pm

***Next Board Meeting: October 18, 2023 at 6:30 pm at BASC Sunroom***

**Attendance:**

$\frac{\checkmark}{\text{---}}$ Dippo	$\frac{\checkmark}{\text{---}}$ Lysy	$\frac{x}{\text{---}}$ Weedon	$\text{---}$
$\frac{\checkmark}{\text{---}}$ Garry	$\frac{x}{\text{---}}$ Shaver	$\frac{\checkmark}{\text{---}}$ Regal	$\text{---}$
$\frac{x}{\text{---}}$ Hendrixson	$\frac{\checkmark}{\text{---}}$ Tuite	$\text{---}$	$\text{---}$
$\frac{\checkmark}{\text{---}}$ Houser	$\frac{x}{\text{---}}$ Virgil	$\text{---}$	$\text{---}$