

BUCHANAN DEVELOPMENT ORGANIZATION
BOARD OF DIRECTORS MEETING AGENDA
Wednesday, December 20, 2023
Buchanan Area Senior Center - Sunroom | 6:30 p.m.

1. Call to Order
2. Approval of Agenda – December 20, 2023
3. Public Comment - Agenda Items Only (3-Minute Limit)
4. Approval of Minutes –
 - a. October 18, 2023
5. Review Financials
 - a. Incubator Profit-Loss
 - b. Year-to-Date
6. Board Membership
 - a. Acceptance of New Members – None
 - b. Acceptance of Member Terminations– John Shaver
7. Standing Reports (**Limited to 10 min**)
 - a. Organization
 - i. Application
 - ii. Follow-Up Meeting with MEDC
 1. Given MMS Talking Points - Attached
 - b. Promotion
 - i. Grand Opening for Incubator
 1. Finances
 - ii. 2024 Event
 1. Common Concert Series
 - c. Design
 - i. Trail Signage
 - ii. US 12 Sign Update
 - d. Economic Vitality
 - i. Downtown Business Promotion
8. Director's Report
 - a. Business Incubator 2024 Cohort
 - i. Review Hours Policy
 - ii. Review Management
 1. Review Partnership Agreement
 2. Office Hours
 - b. Review New Applications
 - i. Vote on New Applicant
9. Unfinished Business
 - a. MMS Application Update
10. New Business
 - a. Vendor Fee Delayed/Partial Payment Policy
11. Communications
 - a. Thank you from Don Brooks for our work on the Trail Signage

- 12. Public Comment - Non-Agenda Items Only (3-Minute Limit)
- 13. Board Comments
- 14. Adjournment

Next Board Meeting: January 17, 2023 at 6:30 pm at BASC Sunroom

Attendance:

<input type="checkbox"/> Denison	<input type="checkbox"/> E. Lysy	<input type="checkbox"/> Regal (Director)	<input type="checkbox"/>
<input type="checkbox"/> Dippo	<input type="checkbox"/> P. Lysy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Garry	<input type="checkbox"/> Tuite	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Hendrixson	<input type="checkbox"/> Virgil	<input type="checkbox"/>	<input type="checkbox"/>